

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 20, 2020
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On November 28, 2019, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

E. Executive Session – 6:30 p.m.

- Personnel, HIB, Facility walkthrough

Open Public Meeting @ 7:30 p.m.

F. Superintendent's Report

- Bulldog Brief
- ESY Mon 6/22-7/30
- May Nat'l Allergy & Asthma Awareness, May 18th Allergy & Asthma Week
- School closed 3/13 staff dev , 3/26-3/27 conferences-delayed openings
- Staff: Dr Puglia Tech Tips 2/25 6-7pm
- District Goals: SEL 2/6 2nd data mtg, SC&CI committee
- Thank you BoE - NCE2020 SEL conference
- District Goals: Math 2/6 committee mtg.
- Sustainability drapes open cafe, less lights on
- Recommending new hire PE:welcome Mr. Panza to BTS

Business Administrator's Report

- Roof Referendum - November 3, 2020
- Parking Lot
- Energy Audit
- FY21 Budget
- Reminder to BOE members complete required financial disclosures

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- Colin Hickey - encouraged Board of Education to reach out to municipality and make use of shared co-op purchasing agreements
- Howard Wolkow - Scout Pack 1749 is as strong as ever despite the National Boy Scouts Club filing for bankruptcy

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H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 23, 2020 Executive Session Minutes
- January 23, 2020 Regular Meeting Minutes

Motion to approve **Item H.** moved by Mr. Haggerty, seconded by Ms. Marto

Motion carried as follows: Yes: (7); No: (0); Abstain: (2)

Abstain from Executive, Yes to Regular	Mr. Casey	Yes	Ms. Lamiera	Yes on Executive, Abstain from Regular	Ms. Stevinson
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

I. Task Groups

- Negotiations Committee – Jeff Reaves
 - o Both parties working toward incorporating new Memorandum of Agreement and agreed upon language into the existing contract
- Somerset Hills School District – Sarah Nathans
 - o Robert’s Rules Refreshment workshop
 - o Vulture problem
 - o Revised testing schedule
 - o 20/21 SY calendar
- Wellness Committee - Sonia Marto
 - o Next meeting 3/19/2020
- Technology Committee - Thomas Casey
 - o Next meeting 3/11/2020
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

Delegate/Representative Appointments

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
 - o Mr. Haggerty attended recent Somerset County event focusing on communications, referendum and legal updates
- Somerset Hills Municipal Alliance
- PTO – Suzy Stevinson
 - o Spring Fling
 - o Board elections
 - o Scout Blue and Gold dinner

BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Tuition Contracts

- J.1 a tuition contract totaling \$33,689.50 for student #2023090 effective November 18, 2020 to attend Hunterdon Preparatory School in Annandale, NJ for the remainder of the 2019-2020 school year.

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Facilities Use Request

J.2 the following facilities requests for the 2019-2020 school year:

Activity	Date(s)	Time	Location
Scout Pack 1749 Pinewood Derby	2/3/2020	5:30pm-8:30pm	Cafetorium
Somerset Hills Little League - TBall Clinic	2/29/2020	10:15am-11:15am	Cafetorium

Technology

J.3 the annual renewal of Absent Management from Frontline for \$6,559.62 effective July 1, 2020 through June 30, 2021.

J.4 the following non-public allocations from the NJDOE for the 2019-2020 school year:

- Chapter 192: \$3,650.00
- Chapter 193: \$8,275.00

J.5 Speech and Hearing Associates to provide services for the 2019-2020 and 2020-2021 school years per the following fee schedule:

- Central Auditory Processing Evaluation: \$585.00
- Comprehensive Audiological Evaluation with report: \$280.00
- Hearing Aid Evaluation with report: \$400.00
- Speech-Language Evaluation with report: \$600.00
- Bilingual Speech-Language Evaluation with report: \$775.00
- Language Processing Evaluation with report: \$775.00
- Speech-Language Therapy/per session:
 - 30 minutes: \$85.00
 - 45 minutes: \$127.50
 - 1 hour: \$160.00
- AAC Evaluation: \$775.00
- In-School Consultations (2 Hr. Minimum)/Per Hour: \$150.00

Mileage Reimbursement

J.6 mileage reimbursement to Ms. Genene Meli (Branchville, NJ) \$37.10 for the delivery/drop off of math programs for use by our school math committee.

Donations

J.7 the donation of an Electric Dryer (Frigidaire Model #LEQ332DSO, Serial #XD70109987) from Mr. Robert Dunn valued at approximately \$200.00.

J. agenda items J.1 through J.7.

Motion to approve **Item J.** moved by Mr. Haggerty, seconded by Ms. Nathans

Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

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K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- Roof Referendum Discussion
 - Mr. Wolkow emphasized the need for a new roof
 - Discussions underway concerning upcoming referendum and financing options

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Pre-Referendum Professional Services

- K.1 a pre-referendum professional services contract with Parette Somjen Architects in the amount of \$7,500.00 for the replacement of the roof at Bedminster Township School.

2019-2020 Financial Reports

- K.2 the Report of the Secretary for February 2020 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for February 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for February 2020 be accepted and filed.

2019-2020 Invoices-General Agency Account

- K.3 the invoices presented for payment totaling \$1,511,677.83 from the General Agency Account from January 24, 2020 through February 20, 2020.

Fund	Amount
(10) General Fund	\$1,493,359.08
(12) Capital Outlay	-0-
(20) Special Revenue	\$ 18,318.75
Total	\$1,511,677.83

2019-2020 Invoices-Student Activities Account

- K.4 the invoices presented for payment totaling \$19,932.07 from the Student Activities Account from January 18, 2020 through February 14, 2020.

2019-2020 Invoices-Food Service Account

- K.5 the invoices presented for payment totaling \$15,044.96 from the Food Service Account from January 18, 2020 through February 14, 2020.

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2019-2020 Transfers

- K.6 transfers totaling \$0.00 from January 18, 2020 through February 14, 2020 as per the monthly transfer report.
- K. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.6

Motion to approve **Item K.** moved by Mr. Wolkow, seconded by Ms. Stevinson
Motion carried as follows: Yes: (8); No: (0); Abstain: (1; K.3.)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Abstain K3 Yes K1-2,K4-6	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

- Math committee update
- Scheduling consultant
- September 20/21 target for new school schedule

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation and Bullying case #141.

Tenured Teachers - 2019-2020

L.2 the following contracts for tenured teaching staff for the 2019-2020 school year, per the negotiated agreement in effect from July 1, 2019 through June 30, 2023:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Guide/Step</u>	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Alfieri	Barbara	Reading Specialist	MA, Step 14	\$74,155		\$74,155
Ayers	James	Teacher	BA, Step 20	\$83,345	\$2,700	\$86,045
Biletski	Teodor	Teacher	MA, Step 13	\$71,875	\$675	\$72,550
Burke	Andrea	Teacher	MA+15, Step 14	\$74,960	\$675	\$75,635
Collins	Teresa	Teacher	BA, Step 20	\$83,345	\$675	\$84,020
Copeland	Joshua	Teacher	BA, Step 20	\$83,345	\$675	\$84,020
Davies	Melissa	Teacher	MA, Step 6	\$65,445		\$65,445

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Deckhut	Krista	Guidance Counselor/ Social Worker	MA, Step 18	\$84,940	\$675	\$85,615
Deegan	Melissa	Teacher	MA, Step 9	\$66,270		\$66,270
Doorly	Margaret	Speech/Lang Specialist	MA, Step 20	\$91,330	\$675	\$92,005
Evans	Susan	Teacher	BA+30, Step 20	\$89,935	\$675	\$90,610
Friedman	Debbie	Speech/Lang Specialist	MA, Step 20	\$91,330	\$675	\$92,005
Godfrey	Kathleen	Teacher	MA+30, Step 20	\$93,325	\$3,000	\$96,325
Gottshalk	Meghan	Teacher	MA, Step 15	\$76,600	\$675	\$77,275
Griffith	Jennifer	Teacher	MA, Step 16	\$79,215		\$79,215
Hazen	Carl	Teacher	MA, Step 20	\$91,330	\$1,350	\$92,680
Hershkowitz	Alyson	Teacher	BA, Step 16	\$72,325		\$72,325
Hogan	Charles	Teacher	BA, Step 20	\$83,345	\$2,700	\$86,045
Infante	Gina	Guidance Counselor	MA+45, Step 19	\$90,935	\$1,350	\$92,285
Isello	Ashley	Teacher	BA, Step 6	\$59,780		\$59,780
James	Anne	Teacher	BA+30, Step 17	\$80,745		\$80,745
Johnson	Kyle	Teacher	MA+30, Step 16	\$80,935		\$80,935
Kolodziejski	Jolanta	Teacher	BA, Step 18	\$77,535	\$1,350	\$78,885
Lakritz	Regan	OT	BA+30, Step 20 (0.8 FTE)	\$71,948		\$71,948
LaMarca	Donna	Teacher	MA+45, Step 17	\$84,670	\$675	\$85,345
Lefurge	Scott	Teacher	BA+15, Step 20	\$88,535	\$3,000	\$91,535
Leonti	Patricia	Teacher	MA, Step 5	\$65,445		\$65,445
Lovejoy	Kelly	Teacher	MA, Step 12	\$69,760	\$675	\$70,435
Mancini	Nicole	Teacher	MA, Step 16	\$79,215	\$1350	\$80,565
McFarland	Jaclyn	Teacher	MA, Step 6	\$65,445		\$65,445

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McNamara	Patrick	Teacher	MA, Step 11	\$67,815		\$67,815
Mitchell	Cheryl	Teacher	MA+30, Step 18	\$86,790	\$1,350	\$88,140
Mowery	Marie	Librarian	MA, Step 10	\$66,270		\$66,270
Notte	Thomas	Teacher	MA, Step 16	\$79,215	\$1,350	\$80,565
Nyerges	Jon	Teacher	BA+15, Step 14	\$71,900		\$71,900
Oliveri	Andrew	Teacher	MA, Step 20	\$91,330	\$2,025	\$93,355
Perry	Donna	Teacher	BA+15, Step 17	\$79,495	\$675	\$80,170
Philips	John	Teacher	MA+45, Step 20	\$94,325	\$3,000	\$97,325
Puglia	James	Teacher	PHD Step 20	\$95,325	\$1,350	\$96,675
Quarino	Nina	Teacher	MA, Step 8	\$66,270		\$66,270
Ragoza	Lucy	Reading Specialist	MA, Step 17	\$81,995		\$81,995
Rodriguez	Carmen	Teacher	MA+15, Step 20	\$92,330	\$675	\$93,005
Rosnell	Elizabeth	Teacher	BA, Step 11	\$61,925	\$675	\$62,600
Schantz	Daniel	Teacher	MA, Step 20	\$91,330	\$1,350	\$92,680
Schoch	Keith	Teacher	MA+30, Step 20	\$93,325	\$675	\$94,000
Skiba	Melissa	Teacher	MA, Step 11	\$67,815		\$67,815
Solimani	Heather	Teacher	MA, Step 6	\$65,445		\$65,445
Styler	Jessica	Teacher	BA, Step 7	\$59,780		\$59,780
Thomas	Jenna	Teacher	BA+30, Step 20 (.6 FTE 9/1/19 through 2/24/2020)	\$53,961	\$675	\$54,636
Tonini	Valerie	Teacher	MA, Step 8	\$66,270		\$66,270
White	Colin	Teacher	MA+30, Step 9	\$67,705		\$67,705
Wysocki	Megan	Teacher	BA, Step 9	\$60,530		\$60,530

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Non-Tenured Teachers - 2019-2020

L3. the following contracts for non-tenured teaching staff for the 2019-2020 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023:

Last Name	First Name	Position	Guide/Step	Salary	Tenure Date
<u>Tenure Contract</u>					
McCoy	Erin	Teacher	BA+15, Step 4	\$62,655	1/2/2021
Milstein	Janice	Behaviorist	PHD, Step 20 (0.5 FTE)	\$47,663	9/2/2020
<u>4th Year Contract</u>					
Cannizzaro	Kali	Psychologist	MA+30, Step 11	\$69,285	9/2/2021
Kastell	Erica	LDTc	MA+30, Step 20	\$93,325	9/2/2021
Spero	Carolyn	Teacher	BA, Step 3	\$58,275	9/2/2021
Stypa-Willis	Lauren	Teacher	BA, Step3	\$58,275	9/2/2021
<u>3rd Year Contract</u>					
Basile	Natalie	Teacher	BA, Step 9	\$60,530	9/2/2022
Carlin	Jessica	Teacher	BA+15, Step 6	\$63,460	9/2/2022
Holzberger	Jennifer	Teacher	BA+15, Step 6	\$63,460	9/2/2022
McKeown	Michelle	School Nurse	BA+15, Step 16	\$76,800	10/16/2022
Resotka	Lauryn	Teacher	MA, Step 2	\$62,965	9/2/2022
Swift	Bethany	Teacher	BA+15, Step 7	\$63,460	9/2/2022
<u>2nd Year Contract</u>					
Soltis	Lauren	Teacher	MA+30, Step 13	\$73,435	2/4/2023

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Main Office/Central Office Support Staff - 2019-2020

L.4 the following salaries for the Main Office/Central Office Support Staff for the 2019-2020 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023:

Last Name	First Name	Position	Salary
Gattone	Cynthia	Reception/Transportation	\$44,195
Hughes	Daniel	Technology Assistant	\$55,731

Full Time Paraprofessionals Contracts - 2019-2020

L.5 the following full-time Paraprofessionals for the 2019-2020 school year, 7.0 hours per day, 190 days (includes 6 paid holidays), pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023:

Last Name	First Name	Position	Step	Salary
Baccarini	Kaitlyn	Paraprofessional(4.15 hrs) Teacher (2.68 hrs)	Para Step 4 BA, Step 4	\$34,172.81
Grant	Tracy	Paraprofessional	9	\$25,924.67
McCarthy	Elaine	Paraprofessional	10	\$28,053.91
Negi	Anvita	Paraprofessional	3	\$19,939.67
Vitale	Arlene	Paraprofessional	10	\$28,053.91

Part Time Paraprofessionals Contracts - 2019-2020

L.6 the following part-time Paraprofessionals for the 2019-2020 school year:

Last Name	First Name	Position	Step	Salary
Goden	Bess	Paraprofessional (SHSD)	9	\$19.10/hr

Part-Time Nurse 2019-2020

L.7 the following part-time hourly nurses for the 2019-2020 school year, when the students are in session:

Last Name	First Name	Position	Hours	Hourly Rate
Ahmadi	Salomeh	Part-time School Nurse	up to 10 hrs./ week BA, Step 1	\$41.75
Larena	Joe	Transportation Nurse	up to 15 hrs./week	\$48.45

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- L.8 Carl Hazen to receive the contractual amount of \$15,000.00 representing payment of unused sick days payable upon retirement on or after January 31, 2020 per the terms and conditions of the applicable employment contract in effect from July 1, 2019 through June 30, 2023.

Home Instruction

- L.9 Educere LLC to provide home instruction for student #231270 effective September 1, 2019 through June 19, 2020 for 1 hour per week at \$29.00/hr. pending out of district placement.
- L.10 the extension of home instruction for student #231270 through on or about June 19, 2020 (previously approved through December 1, 2019) for 10 hours per week at \$59.11 per hour pending out of district placement.

Workshops

- L.11 staff for the workshops listed:

NAME	DATE	TITLE	COST
Alicia Schauer	2/19/2020	LRFP workshop @ NJASBO; Robbinsville, NJ	\$0 Registration; \$0 mileage
Krista Deckhut	2/21/2020	Professional Workshop for Public School Social Workers; Somerville, NJ	\$0 Registration; \$0 mileage
Jennifer Giordano	3/11/2020	ESEA Consultation Requirements for the Provision of Nonpublic Equitable Services; Piscataway, NJ	\$0 Registration; \$14.07 mileage
Debbie Friedman	4/23-24/2020	2020 NJSHA Convention; Long Branch, NJ	\$350.00 Non-Member Registration; \$37.10 mileage
Margaret Doorly	4/23-24/2020	2020 NJSHA Convention; Long Branch, NJ	\$250.00 Non-Member Registration; \$34.58 mileage

Revisions/Salary Adjustment

- L.12 a salary adjustment for Jenna Thomas from BA+30 Step 20 (.6 FTE) to BA+30 Step 20 (1.0 FTE) effective February 24, 2020 at a rate of \$90,610.00 (prorated and inclusive of longevity) per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

New Hires/Substitutes

- L.13 Josiah Panza as a Physical Education teacher (0.6 FTE) at BA Step 1 \$34,215.00 (prorated) effective February 24, 2020 through on or about June 19, 2020, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.14 the substitute nurse rate of \$225.00 per diem (\$112.50 for half day) effective March 1, 2020.

Volunteers

- L.15 the following parent volunteers for the 3rd Annual Parents Night Out on February 21, 2020:

Jenn Encin, Dana Dunn, Craig Schlosser, Cynthia Cassidy, Pete Grau, Carolina Fernandez

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Field Trips

L.16 the following field trips:

Grade	Trip/Location	Date
Jazz Band students, Grades 4-8	High Note Festival at Dorney Park, Allentown, PA	5/15/2020
8th	Washington, DC	6/10-12/2020

Student Technicians

L.17 the following as Student Technicians:

Student Name	Effective Date	Salary
PJ	1/10/2020 - 6/30/2020	\$0 (Community service)
Adi	1/10/2020 - 6/30/2020	\$0 (Community service)

L.18 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on March 19, 2020.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.18

Motion to approve **Item L.** moved by Ms. Stevinson, seconded by Ms. Nathans

Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

M. Public Questions/Comments

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- Jolanta Kolodziejki - encouraged Board of Education to include public in referendum process as much as possible
- Rebecca Casey - importance of educating public on referendum and inquired as to who writes the actual question on ballot - Ms. Schauer responded our bond professional advise us of appropriate language

N. Adjournment

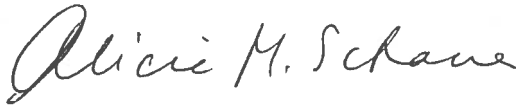
Motion to adjourn the Public Session at 8:43 p.m. moved by Mr. Haggerty, seconded by Ms. Stevinson
Carried as follows: Yes: (9); No: (0); Abstain: (0)

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NEXT MEETING(S) SCHEDULED FOR:

**March 19, 2020 (Budget Adoption)
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Alicia M. Schauer
Business Administrator/Board Secretary